

# BARABOO COMMUNITY DEVELOPMENT AUTHORITY

101 South Blvd., Baraboo WI 53913  
TEL. 608-356-4822 FAX 608-356-3415

---

Carolyn Wastlund, Chair  
Joan Fordham, Vice Chair  
Stuart Koehler, Treasurer

Cliff Bobholz  
Bryant Hazard  
Joel Petty  
Dean Skare

Mission Statement: To ensure affordable, attractive housing and to foster business and community development consistent with the general plan of the City

## **Agenda for the Regular Meeting of the Board of Commissioners of the Baraboo CDA**

**Tuesday November 1, 2022 7:00 PM**  
**Room 205, Baraboo Municipal Building 101 South Blvd.**  
**Baraboo WI 53913**

- |  |                         |
|--|-------------------------|
| <b>I. <u>Call to Order</u></b>   | Wastlund                |
| <b>II. <u>Roll Call</u></b>  | Cannon                  |
| <b>III. <u>Note Compliance with the Open Meeting Law</u></b>   | Wastlund                |
| <b>IV. <u>Approval of Agenda</u></b>   | Action                  |
| <b>V. <u>Approval of Minutes</u></b><br>1. Meeting of October 4, 2022  | Action                  |
| <b>VI. <u>Presentation – Public Hearing</u></b><br>1. Public Meeting – To take comments regarding the 2023 CDA Operating and Capital Budgets   |                         |
| <b>VII. <u>Announcement of Public Events</u></b>   |                         |
| <b>VIII. <u>Public Comment</u></b><br>No formal CDA action will be taken during this meeting on any topic brought up in public comment that is not on this agenda. Issues raised by the public may become a part of a future agenda. Items brought up in public comment that are already included on the meeting's agenda will not be discussed by the Board at this time. |                         |
| <b>IX. <u>Receipt of Financial Statements and Approve Vouchers and Journal Entries</u></b><br>1. October 1, 2022 through October 31, 2022 Vouchers<br>2. Financial Statements September, 2022<br>3. Vacancy Report<br>4. Outstanding Loan Report<br>5. Bank Balances   |                         |
| <b>X. <u>Executive Director's Report</u></b><br>Update on City Projects  |                         |
| <b>XI. <u>Committee Reports</u></b> – Action by the CDA Board may be taken on any and all of the Committee Report items:<br>1. <b>BEDC</b><br>• Economic Development Report regarding EDA grant<br>2. <b>Executive Committee</b>   | Koehler<br><br>Wastlund |

- Section 18 Conversion
  - Construction Invoices
3. **Finance Committee**
  4. **Loan Review Committee**

Wastlund  
Fordham

## **XII. Old Business**

1. Update on CDA Projects
  - a) Web site
  - b) Solar Energy
2. Library Project Update
3. Fire/EMS Project Update
4. Update on Section 18 conversion process for Corson Square

## **XIII. New Business**

1. Consideration and discussion of authorizing a Resolution to approve the 2023 CDA Capital and Operating Budgets.
2. Consideration and discussion of authorizing a Resolution to approve the Section 18 Disposition for Corson Square
3. Consideration and discussion of issuance of a Request for Qualifications for Legal Services regarding the Section 18 Conversion for Corson Square.
4. Consideration and discussion of a Request for Qualifications for Development Services for Corson Square.
5. Consideration and discussion of a Memorandum of Understanding with Sauk County Housing Authority.
6. Selection of Election Nomination Committee members.

## **XIV. Board Member Referrals**

No formal CDA action will be taken during this meeting on any topic brought up in board member comment that is not on this agenda. Issues raised by the board may become a part of a future agenda. Items brought up in board member comment that are already included on the meeting's agenda will not be discussed by the Board at this time.

## **XIIV. Public Comment**

No formal CDA action will be taken during this meeting on any topic brought up in public comment that is not on this agenda. Issues raised by the public may become a part of a future agenda. Items brought up in public comment that are already included on the meeting's agenda will not be discussed by the Board at this time.

## **XV. Adjournment**

**PLEASE TAKE NOTICE** that any person who has a qualifying disability as defined by the Americans with Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format, should contact the Municipal Clerk (101 South Blvd. or phone ((608) 355-2700) during regular business hours at least 48 hours before the meeting so that reasonable arrangements can be made to accommodate each request.